Board of Directors COMMUNITY LIVING ALLIANCE

Executive Summary

A meeting of Community Living Alliance, Inc. Board of Directors was held on January 27,2025.

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| Board Members Present | Greg, Mike J., Mike M., Kevin, John  (Virtual: Katie, Jenn, Terri) |
| Guests | Todd Costello, Executive Director CLA  Anne Speigle, Executive Assistant CLA  Cathy Putnam, Director of Finance and Facilities CLA |
| Absent |  |
| Recorded by: | Speigle |

Meeting began at 4:30

**Announcements:** Reminder that we will begin 15-minute Fundraiser meetings starting Feb 3rd. These will be every other week until it is deemed necessary to increase.

Director of Finance and Facilities- Cathy Putnam presented the 2025 Strategic Plan and Budget to the board.

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| Motion: |  | To approve 11.20.24 Board Meeting Minutes |
| Made by: |  | Gardner |
| Second: |  | Meulemans |
| Status: |  | Approved |
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| Motion: |  | To approve 11.20.24 Board Executive Summary |
| Made by: |  | Gardner |
| Second: |  | Meulemans |
| Status: |  | Approved |
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| Motion: |  | To approve the 2025 Plan and Budget as presented on 1.27.25 |
| Made by: |  | Gardner |
| Vote: |  | Schmidt |
| Status: |  | Approved |
| Motion: |  | “Be it resolved that for calendar year 2025, Community Living Alliance will eliminate the employer contribution to its 403(b) plan.”  (The above resolution is made annually to ensure that CLA is not obligated to make an employer to the employee's 403(b) retirement plan for that calendar year but can be revisited later in the calendar year if CLA is in a financial position to warrant making a contribution. |
| Made by: |  | Jones |
| Vote: |  | Keisling |
| Status: |  | Approved |

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| Motion: |  | To approve a $100 donation from the Board Fund for Disability Advocacy Day (March 12, 2025) to Survival Coalition |
| Made by: |  | Meulemans |
| Vote: |  | Gardner |
| Status: |  | Approved |

Executive Director: 2025 Annual CLA Board of Directors Confidentiality and Conflict of Interest presentation was completed. Power point sent to Board of Directors. All were asked to complete the annual Confidentiality, Conflict of Interest and Board Responsibility paperwork. UPDATE: All received 2.5.25

Executive Director began the board report portion of the meeting discussing the end of 2024 accomplishments.

**2024 has been a year with many accomplishments and challenges**

* **Financial Solvency**
* **Organizational Stability**
* **Dedicated workforce**
* **Technology has proven to achieve many of the efficiencies we had anticipated**
* **Managing change and process improvement**
* **Managing conflict**
* **Direct Care Workforce- enhanced wages**
* **Value of family caregivers**
* **Strengthened SL Strategic partnerships and committed to adding value**
* **Facilities and Tenants: All available space is rented**

The priority for CLA is to deliver the best internal and external customer service. CLA is committed to developing a strong Leadership Team and to gain efficiency in every area of operation. CLA will make data driven decisions in 2025, and work to communicate effectively with partners, clients, and staff. Our quality initiative will focus on person-centered care.

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| Motion: |  | To adjourn the 1.27.25 Board Meeting @ 5:40 |
| Made by: |  | Meulemans |
| Second: |  | Gardner |
| Status: |  | Approved |
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**Next Meeting:** The next board meeting will be held virtually on February 24 at 4:30 pm. This meeting will include Strategic Priority Presentations from the Director of Operations and the Director of Administration.

**Microsoft Teams** [Need help?](https://aka.ms/JoinTeamsMeeting?omkt=en-US)

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjdkOWQyNjYtYWVjOS00Y2M1LThiN2YtYmJmMGQ3MzZlNzc2%40thread.v2/0?context=%7b%22Tid%22%3a%22238b28e9-a998-4e96-b137-d260f2b0efcf%22%2c%22Oid%22%3a%22e84d107a-1934-403c-b498-4bd86fc3cca3%22%7d)

Meeting ID: 220 671 584 60

Passcode: 7bW7B8CH

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Phone conference ID: 602 487 150#

For organizers: [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=e84d107a-1934-403c-b498-4bd86fc3cca3&tenantId=238b28e9-a998-4e96-b137-d260f2b0efcf&threadId=19_meeting_NjdkOWQyNjYtYWVjOS00Y2M1LThiN2YtYmJmMGQ3MzZlNzc2@thread.v2&messageId=0&language=en-US) | [Reset dial-in PIN](https://dialin.teams.microsoft.com/usp/pstnconferencing)

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