

Board of Directors  
COMMUNITY LIVING ALLIANCE  
Executive Summary

**Date:** November 23, 2020

**Location:** Zoom Video Conferencing

**Presiding:** John Gardner

Board Members Present	Gardner, Schmidt, Deist, Larson, Jones
Guests	Todd Costello, Executive Director; Anne Speigle, Executive Assistant
Absent	Sontag, Foxgrover, Ekloff
Recorded by:	Speigle

President, John Gardner, called the meeting to order at 2:28 pm.

**Announcements:** This is an abbreviated meeting due to the Board Retreat on the same date.

**Minutes:** The Board reviewed and approved the Minutes and Executive Summary from the October 26, 2020 meeting.

**Executive Directors Report:** Mr. Costello summarized his report as follows:

**Finance:** All ratios are favorable at this time.

**EVV (Electronic Visit Verification):** The soft launch is scheduled for November 2<sup>nd</sup>, 2020. Mr. Costello added that the internal EVV Implementation Team is making progress. CLAs system is complicated and time consuming because of our billing service to Supported Living Agencies.

**Programs:** CLA has reviewed health insurance options. We will be offering Dean Health Care Insurance.

**COVID-19:** CLA remains an essential business and is compliant with the Governor's order. CLA is making sure that Personal Care Workers that are going into homes are safe, that they report any exposures, that they are monitoring symptoms and that we are notifying the Public Health Department. Dr. Schmidt said that the public health department is working on an antiquated system, they could not keep up with the notifications of the pandemic. We have continued to obtain PPE to keep workers safe.

**TIC:** CLA's Trauma Informed Care Team will be meeting with consultants from [Think Again](#) to set long term goals and establish the questions and outreach strategies for focus groups

**Fundraiser:** Promote Local submitted a revised proposal reducing costs and outlining new defined deliverables. With the Boards decision to support the new proposal Promote Local is in the process of preparing a donor solicitation letter to be distributed in late November

**COVID-19 Update Meeting:** The Board will continue calls at 4:30 p.m. on alternating Mondays to provide updates and address any questions concerning COVID-19. Due to Madison Public Library being closed during COVID-19, the November 23 meeting will be held via video conferencing. (Please note time above)

The meeting adjourned at 2:49 pm

DRAFT