

Board of Directors
COMMUNITY LIVING ALLIANCE
Executive Summary

Date: October 26, 2020

Location: Zoom Video Conferencing

Presiding: John Gardner

Board Members Present	Gardner, Schmidt, Deist, Larson, Jones
Guests	Todd Costello, Executive Director; Anne Speigle, Executive Asst.; Patti Becker Director of Program Operations; Alice Holbrow IS Director
Absent	Sontag, Foxgrover, Ekloff
Recorded by:	Speigle

President, John Gardner, called the meeting to order at 4:36 p.m.

Announcements: Terri Deist is going to be a guest discussing CLA on Talk Wisconsin, watch for details.

Minutes: The Board reviewed and approved the Minutes and Executive Summary from the September 28, 2020 meeting.

IS:- Alice Holbrow, IS Director: Ms. Holbrow outlined the purchasing plan for new equipment, hardware and software to support CLAs remote workforce and telehealth. A motion will follow to support the Executive Director approving expenditures exceeding his current approval limit.

Programs: Introductions to CLAs new Director of Program Operations, Patti Becker. Ms. Becker discussed her operational goals highlighting CLAs 2021 Quality Initiative and measurable goals for customer service across all departments. The Board welcomed her to CLA.

Executive Directors Report: Mr. Costello summarized his report as follows:

Finance: All ratios are favorable at this time.

EVV (Electronic Visit Verification): The soft launch is scheduled for November 2nd, 2020. Mr. Costello added that the internal EVV Implementation Team is making progress. CLAs system is complicated and time consuming because of our billing service to Supported Living Agencies.

Programs: HR Department is identifying strategies to keep current caregivers and attract more which will enable us to accept new client referrals This has been particularly difficult due to COVID-19.

COVID-19: The Governor extended the mask order. CLA is continuing to encourage workers and clients to stay safe, and monitor and report any symptoms to their supervisors. CLA

continues to limit the number of individuals in the office and is requiring masks and social distancing.

Caregiver of the Year: Taking place on October 27th and 29th. We will be driving a caravan of cars to award winners. There were 5 winners this year including family caregivers.

TIC: The Trauma Informed Care Team is in the process of identifying participants for a Think Again facilitated focus group. The goal is to encourage direct care workers to participate and implement the focus groups in early 2021.

Fundraiser: CLA received the proposal from Promote Local for the virtual fundraiser/pledge letter. Mr. Costello has set up a meeting to review the proposal and explore options to reduce costs.

Governor's Task Force: Policy recommendations were approved and will be presented to the Governor on September 30th.

Board Retreat: Monday, November 23rd from 1:00-4:30. The leadership team will join for an activity from 3:00-4:00 and an abbreviated board meeting is scheduled for 4:00 pm. There is still discussion on whether this will be in person or by ZOOM

COVID-19 Update Meeting: The Board will continue calls at 4:30 p.m. on alternating Mondays to provide updates and address any questions concerning COVID-19. Due to Madison Public Library being closed during COVID-19, the November 23 meeting will be held via video conferencing. (Please note time above)

The meeting adjourned at 6:04 p.m.